



# FRUIT COVE BAPTIST CHURCH

## Application for Employment

We appreciate your interest in a position with Fruit Cove Baptist Church. As you likely know, Fruit Cove is a Christian church, affiliated with the Florida and Southern Baptist conventions. As a result, both state and federal law recognize our rights to make employment decisions based on religious grounds. That said, applications are received—and employees are hired—without regard to race, creed, color, sex, age, national origin, biblical marital status, physical or mental handicap, veterans status or citizenship status.

Please be advised that the receipt of this application does not necessarily mean that job openings exist, nor does it obligate the church in any way to make an offer of employment.

### PERSONAL INFORMATION

Name:

Social Security Number:

Date of Birth:

Place of Birth:

Driver License Number:

Issuing State:

Are You a U.S. Citizen?

Yes

No

If not, do you have authorization to legally work in the US?

Yes

No

Contact Number

Email Address

Mailing Address

Current Address (if different than above):

Have you been convicted of a felony (or any crime that involves children)?

Yes

No

If you answered "Yes", please provide the details of such conviction (including the dates of conviction and completion of any sentence imposed) on a separate sheet of paper. Please understand that the presence of a conviction may not disqualify you from employment with the church. Failing to disclose such a conviction (or any other failure to be completely forthcoming with your background history) is grounds for rejection—or termination after you are hired.

## EMPLOYMENT INFORMATION

Have you ever been, or are you under, investigation (either criminal or civil) by your current or former employer? Yes No

Has your employment ever been terminated or have you resigned in lieu of being terminated? Yes No

Have you ever made false entries on any form, stolen anything from or do you know of any reason why you would not be eligible for re-employment by any previous employer? Yes No

If you answered "Yes" to either of the previous three questions, please explain the details of the situation

## PRIOR WORK RECORD

List any and all employers for who you have worked during the past five (5) years. List present or most recent work experience first. Include military service, if applicable. Use additional sheets if necessary.

### Employer #1:

Business Name:

Position held:

Telephone:

Date(s) of employment:

Address:

Reason for leaving:

Supervisor:

### Employer #2:

Business Name:

Position held:

Telephone:

Date(s) of employment:

Address:

Reason for leaving:

Supervisor:

## EDUCATION INFORMATION

Please list all formal education you have completed: School Name Degree/Certificate Date

**High School/GED:**

**College:**

**Graduate School:**

**Vocational Training:**

## CHURCH AFFILIATION

Please list any and all churches where you have been a member in the past five (5) years:

## PERSONAL REFERENCES

Fill in below the names of three (3) persons who have known you for at least five (5) years and who would be willing to discuss your character, ability, personality, and other qualities. None of these references should be related to you, or be former employers. Each person you list may be contacted about this application.

	<u>Name</u>	<u>Phone #</u>	<u>Relationship</u>
1)			
2)			
3)			

## APPLICANT'S STATEMENT

### IT IS IMPORTANT THAT YOU READ THIS CAREFULLY

The information which I have provided in my application for employment is 100% accurate, true and complete. I understand that if employed, false statements on my application will be considered sufficient and legal cause for dismissal.

I hereby authorize any representative of Fruit Cove Baptist Church to obtain any information pertaining to my employment history and /or records, and I hereby direct any and all previous employers to release such information upon request of the church. The intent of this authorization is to give my consent for full and complete disclosure. I reiterate and emphasize that the intent of this authorization is to provide full and free access to the background and history of my personal life, for the specific purpose of pursuing a background investigation that may provide pertinent data for the church to consider in determining my suitability for employment. It is my specific intent to provide access to all personnel information, however personal or confidential it may appear to be.

I authorize the use of any information in this application and any attached supplements to verify my statements, and I authorize the past employers, schools, churches, all references, and any other persons or organizations, whether or not identified in this application, to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any and all liability or damages on account of having furnished such information.

Name:

Signature:

Date: